

New Durham Parks and Recreation Commission

Meeting Minutes April 03, 2013

New Durham School 6:30PM

Call to Order at 6:32PM

Present: Kellie Chase, Kristyn Bernier, Marcia Berry, Dot Veisel, Jennie Nyman, Sherri Brulotte

No public input

Rec Director's Report: Kellie has attended numerous meetings for the baseball and softball season. The boys Majors baseball team will be playing with the Wolfeboro league since the numbers are low. The other teams are rostered, although it is uncertain as to whether or not there will be enough to roster a Babe Ruth aged team (13-15), so we are looking into potentially combining with Wolfeboro or Barnstead. Coaches were discussed.

The "So You Think You Can Dance" fundraiser is on Sunday to raise money for Brad Meyerricks.

Kellie has prepared a new flier of events that is going out soon.

For the summer, Kellie asked the Commission if yoga can be held at the town beach. The Commission advised that this was a great idea. Classes will potentially be held 2 mornings per week between 7-8AM.

The lake plunge is scheduled for April 28, and the theme will go along with the western theme of Celebrate ND Day. Michael Stasiuk, art teacher at NDS and professional artist, will be designing the logo again this year. Kellie has been asked for each class at school to be involved by supporting a plunger. Each child in the class that earns the most donations will receive a beach towel. A pledge sheet and sign up sheet has been created by Marcia. The group decided that no one under 12 will be allowed to plunge for safety reasons.

Kristyn reminded Kellie to make certain her hours do not go over the allotted time per month, and that if she needs to use the bank of hours for her position, she must get prior approval.

With regard to ball field maintenance, Kellie has been asked to meet with the highway department to determine what will be completed through their department. Minimally, the mowing, weed whacking and ridding the infields of weeds will fall to that department. Other projects that need to be completed are the guard rail for the Babe Ruth parking lot (highway) and adding stone dust and weed killer on the walking path. Kellie will be checking with Bob Hamilton regarding who he would recommend to apply weed killer, and then ask if Hamilton can fit maintaining the path in his schedule this summer.

The Seacoast Mountaineers are looking to assist with our soccer program in the fall. Kellie has been asked to see if they would sponsor a clinic in July as well. We will meet with their director at a future meeting.

The Easter Egg Hunt was a success!

Discussion ensued regarding events for the Celebrate ND Day event, and the road race will again be a part of the Wolfeboro race series. Kellie wanted to know how much she gets to spend, and Kristyn told her to provide the Commission with a "reasonable" wish list. The group will decide from there after considering potential fundraising opportunities and keeping in mind that the fireworks and band will cost \$5500.00 right out of the gate. The Commission would like Merry Meeting Lake Association involvement as well.

Kellie advised the group that Patty Luckern and Fern Brennan have expressed an interest in becoming Commissioners. Both have a long history of volunteering in town and working with the rec dept. Kristyn asked Kellie to get letters of interest from each to start the process.

The new popcorn and hot dog machines are in and paid for.

Kellie needs to cut a check for Wolfeboro baseball for the player fees. The 5 playing have paid New Durham, and Rec will cut one check for all and make up the difference given that Wolfeboro's fees are \$30.00 higher per child.

Kristyn Bernier made a motion to cut the check for the baseball fees to Wolfeboro, with Dot Veisel seconding the motion. Motion passed unanimously.

Kristyn Bernier made a motion to go into non-public session per RSA 91-A:3 (c) (e) for the purposes of a family issue, injury reports and personnel issues. Jennie Nyman seconded the motion. Roll call taken with motion passing unanimously.

Commission entered into non-public session at 7:49PM. A new hire was discussed, an issue with a family from out of town was discussed, a CKC personnel issue was discussed, and an employee evaluation and progress was discussed with employee.

No decisions were made in non-public session, and the Commission came out of non-public session at 8:30PM.

With regard to the CKC Director's hours, she will not be given comp time as she is a salaried position. Her child care hours during the school year are 6 per day, leaving 2 hours per day for administrative duties and more time if she has other staff present. For the summer program, she has been told to schedule staff accordingly. On snow days, she is not allowed to take children to her home and must come in to NDS. The Commission has asked for clear documentation of vacation and sick time. If the CKC Director works a holiday, she must plan a swap day within two weeks of the holiday and notify Dot or Sherri.

Dot asked if the group felt comfortable with a resident doing an Avon fundraiser for the CKC program and was told that as long as the resident was handling all money and orders, we would be appreciative of such a fundraiser.

Minutes were approved as written for November, December and March.

The next meeting date was set for May 8, 2013.

Meeting adjourned at 8:40PM.

Respectfully submitted,

Kristyn Bernier, Chair